

Software QA Analyst

Classification: FLSA Exempt

Reports To: Software QA Supervisor

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Summary

The successful candidate will implement and oversee software testing, including design, implementation, execution, as well as debugging test processes. This position interfaces with the Development, Product, and Technical Service teams to influence the testability of products, research and implement test methodologies, identify, document, and execute test plans and test cases.

Duties and Responsibilities

- Collaborates with Development and Product teams during product design phase to assist with requirements review
- Designs and executes manual tests to ensure proper operation and performance of software applications
- Ensures continuous improvement of the Software Quality Assurance and Testing process and strategies by actively participating in process review sessions and Software Quality Assurance (SQA) meetings
- Designs, develops, and implements test plans and test cases for new and enhanced software releases
- Performs all aspects of validation and verification, including functional, regression, load, and system testing to ensure software meets or exceeds standards and end-user requirements
- Ensures all explicit and implicit requirements are met during testing
- Documents test runs and results for each product
- Identifies and logs defects and issues found during testing, with detailed explanation, in defect/issue tracking system and ensures escalation to appropriate issue owners
- Uses various tools effectively to assist in project completion, including but not limited to SQL, project management, and build tools.
- Responsible for the appropriate accessing and handling of electronic Protected Health Information (PHI) as outlined by policy and the Health Insurance Portability and Accountability Act (HIPAA)
- This job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee. Duties, responsibilities, and activities may change, or new ones may be assigned at any time with or without notice

Minimum Qualifications

- Indica Labs is a Federal Contractor, so candidates within the United State should expect a requirement for full vaccination against COVID-19

- Bachelor's Degree. Equivalent work experience may substitute for degree requirement.
- Strong written, oral, and interpersonal communication skills.
- Authorization to work in the United States (Indica Labs, Inc. does not sponsor work visas)

Knowledge, Skills, and Abilities

- Ability to handle multiple simultaneous projects.
- Ability to work independently as well as collaborate in a team.
- Ability to effectively communicate to various areas of the organization.

Location

This position is based at our headquarters in Albuquerque, New Mexico. This position supports remote, hybrid and in office working arrangements.

Working Conditions and Physical Effort

- No travel is required for this position
- No, or limited physical effort required
- No, or limited exposure to physical risk
- Work is normally performed in a typical interior/office work environment

Indica Labs, Inc. is proud to be an Equal Employment Opportunity and Affirmative Action employer. We take pride in providing equal employment opportunities to all employees and applicants regardless of their race, color, creed, religion, gender, age, sexual orientation, national origin, disability, veteran status, or any other characteristic protected by state, federal, or local law. Additionally, it is standard company policy to provide reasonable accommodations to qualified individuals who have protected disabilities to the extent required by applicable laws. All candidates will be required to submit unofficial transcripts as a condition of application. Due to the nature of our business, and to meet United States Federal, State, and International requirements, final selected candidates must pass a background check for employment.